

**Matilda**  
**Contract for Hillside Intermediate School Parent and Student Participants**

**1.) Attendance and Commitment:** Attendance of all cast members will be taken daily. All cast members are allowed one day of absence. This chosen day must be cleared through the director beforehand. The cast member is then responsible for learning their missed rehearsal content. After this single allowed absence, the entire cast will operate under a “3 strike” policy. Once a cast member has missed three additional rehearsals, they will be removed from the show and their role will be given away. **No cast members are permitted to miss any rehearsal two weeks before the show.** This means that all cast members must and will be at every rehearsal and performance listed on the master schedule starting on February 8, 2022. Please review the master rehearsal schedule thoroughly before signing this contract.

- **Electronics:** Mr. Nate will under no conditions compete with a cell phone. Any cast member utilizing a cell phone or other electronic device (unless instructed to do so) will have their device unconditionally confiscated without argument. Parents must then come and pick up their child’s device from the director following rehearsal. This being said, guardians may not contact their student(s) during the rehearsal time. **Multiple violations of the electronics policy may result in suspension or expulsion from the show.**
- **Early and/or Emergency Checkout:** If a cast member must leave a rehearsal early for any appointment, the director (Mr. Nate) must be made aware ahead of time by their guardian via email. Due to safety concerns and policy, Mr. Nate will not accept notes regarding early dismissal from a cast member. **Their guardian must contact the director.** The guardian must then come into the rehearsal and physically check out the cast member. Students will not be permitted to leave the rehearsal space independently.
  - If a student must be picked up for the sake of an emergency, parents must physically enter the rehearsal space and check out their child. Once again, no child will be permitted to leave a rehearsal period independently.
- **Punctuality:** Guardians must pay attention to rehearsal times and pick their child up **on time!** Mr. Nate will not leave the school until each child has been picked up. Please respect the time of the various directors and other cast members and commit to ultimate punctuality.

**No cast member’s position or participation in the show will be adversely affected or jeopardized if the requests in items 2, 3, & 4 are impossible to fulfill by the cast member’s parent/guardian. It is important to know that the content in these three items is NOT a requirement, but a request.**

**2.) Participation Donation:** We **ask** that each cast member pays a **\$25.00 participation Donation**. This money helps cover a number of expenses including the price of musical performance rights, tee-shirt cost, food costs, costume rentals, etc. Please bring this donation to auditions along with the signed contract. You may make your payment out to Hillside Middle School or use cash.

**3.) Concession Donation:** In addition to the participation donation, we **ask** that each participating cast member donates 1 (one) bulk, non-liquid concession item to be sold during performances. Concessions may be delivered to Mr. Nate starting January 31, 2022. The deadline to deliver your concession item is February 23, 2022. Costco and Sam's Club both consistently carry bulk concession items for the most competitive costs. Please watch for emails from the Director of Concessions as the delivery deadline approaches. He/She will inform you of what items are in the highest demands.

**4.) Parent/Guardian Volunteer:** We **ask** that each parent/guardian donates a minimum of three (3) hours of time towards the production process. This includes but is not limited to; helping with costumes, helping with props, helping with set design and building, helping monitor back stage or run concessions during a performance, helping bring or serve food, etc.

**5.) Master Schedule:** The master rehearsal schedule is final and all cast members are expected to make all rehearsal dates. All cast members are responsible for looking ahead and preparing for their particular rehearsal date. Cast members are to arrive at rehearsals prepared and ready to go. Any changes made to the schedule will be sent out via email. Please check your email weekly for any musical updates.

**6.) Rehearsals and Punctuality:** All cast members and volunteers must arrive for rehearsals on time! Please pay close attention to the master schedule for the rehearsal times and when they change. **ALL REHEARSALS ARE CLOSED!** This means that there may be no visitors during any rehearsal. This also means that elementary distractions are not permitted. If you are a volunteering or paid parent or staff member and are required to be at any rehearsals, you must make other arrangement for your young children. Childcare will not be provided for any rehearsals.

**7.) Destruction of Property:** All cast members are responsible for the careful handling of their props, costumes and other items during the production and rehearsal period. Hillside Middle School holds the rights to billing and may require you to replace or pay for missing or damaged property. This may include cleaning fees for spilled, non-permitted beverages or snacks in rehearsal spaces.

**8.) GPA Requirement:** Student grades always come first. It is important to remember that as amazing as the musical experience is, it is an extra curricular activity and not an academic requirement. Throughout the production process, participating students are required maintain an overall GPA of 2.0 or higher in their studies. Should a student's grades fall below the required maintenance line, they will be removed from the show until their grades are improved. Parents/Guardians, please keep careful watch over your participating child's grades and help them in fulfilling the GPA requirements. Students are permitted and encouraged to bring homework to rehearsals. There will be moments of down time in some rehearsals and cast members should utilize this time to keep their studies up to par.

- School and class attendance is mandatory and must be made a priority alongside GPAs. If students miss school, they are not permitted to attend musical rehearsals or performances on the same day. This becomes especially difficult during performance week when the students are staying late and working long hours.

**Guardians, please stay on top of your children and their work, attendance in school, schedule management, and overall health.**

**9.) Hygiene:** Throughout every rehearsal, students will be singing, dancing, moving, and practicing in very close quarters. For the sake of keeping body odors down, as well keeping the thousands of costume pieces used in the show clean (which in turn keeps production costs down), it is important that every student showers and wears clean clothes, and anti-perspirant on a daily basis. If you do not have access to hygiene maintenance facilities or supplies, please let the director know as arrangements can be made and materials can be provided.

**10.) Snacks/Dietary Restrictions:** Snacks will not be provided for cast members during any rehearsals. Cast members must bring their own and eat them between the last bell of the school day at 2:30 and the start of rehearsal at 2:45. Meals will be provided for some of the final rehearsals. Please refer to the master schedule to confirm these dates. If your child has dietary restrictions or requirements, please be prepared to make other arrangements for their meals. We can not promise that all dietary needs will be catered to from our donating food vendors.

**Failure to comply with or abide by any of the items in this contract may result in the cast member's suspension or ultimate removal from the production. Depending on the offense, disciplinary action may also be administered by school administration including but not limited to Detentions, In-School Suspension, Out-Of-School Suspension, Etc.**

Please fill in the information below and turn this page in with your \$25.00 participation donation at your audition.

Cast Member/Student's Name: \_\_\_\_\_

Cast Member's/Student's Student Email Address (Required): Format is first name.last initial, last three numbers of student id number @slcstudents.org Example: nathan.h123@slcstudents.org

\_\_\_\_\_

Student ID Number: \_\_\_\_\_

Parent's/Guardian's Names: \_\_\_\_\_

Phone Number (Required): \_\_\_\_\_

Email Address (Required): \_\_\_\_\_

Please list any other email addresses you'd like included on the information dispersion list.

\_\_\_\_\_

If you are a parent or guardian, are you willing to volunteer? Please leave a detailed description below as to what specific talents you have and how you wish to help out during the musical.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

**"I, the parent/guardian, have read the information in this contract and understand what is required and expected of both me and my participating child."**

Parent's Name: \_\_\_\_\_

Parent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**"I, the student, have read the information in this contract and understand what is required of me for participation in Hillside Middle School's production of "Matilda."**

Student's Name: \_\_\_\_\_

Student's Signature: \_\_\_\_\_ Date: \_\_\_\_\_